

OPT

OCEAN POWER TECHNOLOGIES

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Job Description

Job Title

Program Manager

About Ocean Power Technologies:

Headquartered in New Jersey, Ocean Power Technologies (Nasdaq: OPTT) aspires to transform the world through durable, innovative and cost-effective ocean energy solutions. Our PB3 PowerBuoy[®] uses ocean waves to provide clean, reliable and persistent electric power and real-time communications for remote offshore applications in markets such as oil and gas, defense, security, science and research, and offshore connectivity. To learn more, visit www.oceanpowertechnologies.com.

The Role:

The Program Manager is a highly skilled, team-oriented individual who will oversee all aspects of our projects from proposal through delivery support to completion. They will manage both internal and customer projects ensuring compliance to cost and schedule targets.

Responsibilities:

- Prepare, schedule, coordinate and monitor all assigned projects.
- Accountable for the “order to remittance” process associated with their projects
- Coordinate with and support the EVP, Engineering & Operations to ensure department objectives, plans and priorities are communicated, understood and implemented.
- Day to day task management and prioritization within the preset business priorities.
- Lead and manage assigned projects/programs
- Lead the development of resource plans, budgets, deliverables, milestones, execution risk mitigation plans: From initial product/technology development through product delivery and ocean deployment.
- Coordinate with peers, Engineering Manager, Operations, Purchasing, Contracts and others to ensure a clear set of objectives, tasks and deliverables are defined and well understood within the framework of the business objectives associated with the program(s).
- Accountability for delivering on all priorities, assignments, and program/business expectations.

- Coordinate the development and implementation of a Risk Management based system solutions, as defined by the high level program objectives and customer (internal/external/market) product/solution application.
- Coordinate product and technology development reviews in accordance with the company's Engineering development process (Stage Gate Process).
- Ensure all technical documentation is generated and reviewed in accordance with company's Engineering process, and Program/Customer contract deliverables/expectations.
- Lead and support the planning of all development activities and ensure execution within defined schedule, budget, resource loading, milestones and deliverables.
- Lead / Support proposal writing, quotation process, response to RFI/RFQ and various business development activities as required.
- Support hiring and managing of contractors towards project/contract goals: Coordinate scope of work and technical requirements definition, as well as follow-up.
- Promote a safe working environment as well as a stringent focus on risk understanding, reporting and management, Design for Manufacturability (DFM), Design To Cost (DTC) without sacrificing quality and reliability.

Qualifications

- BS/BA degree in STEM field.
- 8+ years overall experience.
- Exemplary work experience as a project manager or similar role.
- Experience in both Project Management and Systems Engineering preferred.
- Experience in Aerospace, Marine, Oil and Gas highly desired.
- Offshore/Subsea operations or construction a plus.
- PMP certification a plus.
- Experience with proposals.
- Experience working directly with customers.
- Competency in MS office.
- Willingness to travel.

Location

OPT Headquarters in Monroe Township, NJ